**XXI RESIDENTS DOCUMENT SUBMISSION REQUIREMENTS**

**A. Annual Mandatory Document Submission Requirements – Residents must provide the following documentation to Management annually during the month of January. New residents must provide these documents before purchasing property in Regal Ridge and thereafter every year in January:**

 **1. Recreation Vehicle current license plate information and related State vehicle registration.**

**2. Recreation Vehicle proof of insurance for both liability and replacement value coverage**

**3. Proof of insurance must be provided for Park Models, Vehicle Ports and all other personal property that is located on a resident’s lot.**

**4. Cars and other motorized vehicles proof of insurance**

**5. Pet declaration**

**6. Cars and other motorized vehicles current license plate info and related State vehicle registration**

**B. As Required Document Submission Requirements – Residents must submit the following to the Board of Directors for approval prior to the activity taking place:**

**1. “Guest Registration” form**

**2. Renters’ Registration & Owner’s Information” form**

**3. “Permanent Improvement or Addition Request Form”**

**4. “Pet Declaration” form**

**5. “Temporary Parking Permit**

**6. “Selling, Soliciting and Subletting” form**

**7. “Complaints and Suggestion” form**

**8. “Affidavit” form**